

Weed Beach Building Committee
Special Meeting
July 2, 2008
Room 206, Town Hall, 7:30pm

Present: P. Hovell, J. Enters, C. Darby, S. Swiatek, D. Bayne, D. Parnon, M. Hawley

Absent: M. Wright, J. Howes, J. Branigan

Hovell convened the meeting at 7:40pm.

Chairman's Report

The architect and engineer have made tremendous progress.

The construction documents must be completed by the end of the month. Wednesday morning meetings will continue through the end of the month: July 16 and July 30 (July 9 meeting was cancelled).

August: bidding and pricing in preparation for bid award by mid Sept.

RFQ deadline – July 11, 2008

Six construction companies have responded to the RFQ. Swiatek, Hovell, Hauck, Halstead will review proposals. Kilduff (Town Administrator) will be part of a smaller interview team.

J. Ryan (Construction Manager) will create a spreadsheet to provide a basis for comparison.

Timeline: bid documents in hand by end of July, early August.

Darby reported on the fund raising status of the Playground by the Sound. Clam Bake in September is under consideration as another fund raiser. The two playground vendors are working together. M Hawley queried the logistics of placing the bricks. Who will install them? A spec should be written for the installation.

Gifting Committee: Parnon shared an information/order form draft for gifting options. This is an ongoing opportunity. Howe, Graham and Parnon to develop pricing list and marketing plan.

Hawley asked about when decisions are made for replacing existing equipment: trash/recycling receptacles, benches etc.

Concession stand: a list of equipment with prices will be available by 7/6. Cost issues to be resolved: town vs concessionaire responsibilities.

Signs & Trail Committee: Hawley and Alec Wiggin inventoried the existing signs throughout the Weed Beach property. Currently there are a total of 71 signs. Process for sign clutter removal will be developed. Sign height was also discussed. Enters suggested there should be continuity of design and color among the signs throughout the park. A suggestion to consider the marking of the walking trails/areas could be a Boy Scout Eagle Project. Consider the sign company DRI uses to create a uniform Weed Beach Park sign design.

Hawley made a suggestion we consider continuing the sidewalk on Nearwater along the driveway into the park parking lot. The sidewalk currently ends at the driveway entrance to the park.

Design Drawings:

Bath House – slop sink should be added in storage room or bath room. Darby suggested we make sure the building is grounded with necessary lightening rods.

Paddle Warming Hut – garbage cans is a soft cost that can be considered later. Hawley was concerned about the aesthetic of the garbage receptacles that are chosen. Darby questioned the accessibility to the paddle courts with respect to the deck placement.

Inside the building there will be two heating zones.

Sailing Building – ADA bathroom will be added to ground floor. Electrical, plumbing, furnace and hot water heater will be replaced. Septic will be replace with hook up to sewer. Utility lines will be buried. General construction plans to include active construction sites fenced off, a field office trailer site and a site for materials collected TBD.

Picnic Area – pavilion will be a permanent structure on a cement slab. Site TBD with minimal loss of existing trees. Picnic area a possible site for swings.

Hawley suggested WBBC write a letter to the neighbors to notify them when construction will begin. Darby suggested WBBC put an artists rendering of the project in the library and at Town Hall.

Hovell adjourned the meeting at 9:30pm.

Respectfully submitted,

Debbie Parnon , Secretary

(7/2/08)